

**Rochester Joint Schools Construction
Board Monthly Meeting Minutes
May 11, 2020
4:30 PM**

Present

The virtual meeting was attended by Board Chair Norman Jones, Vice Chair Mike Schmidt (5:08), Jesse Dudley, Rosiland Brooks-Harris, Tom Richards, I. Geena Cruz, RJSCB Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales; General Counsel Greg McDonald, Attorney Melissa Mahler and ICO Brian Sanvidge.

Approval of Minutes

Monthly Meeting held on April 6, 2020

Motion by Board Member Jesse Dudley

Second by Board Member Rosiland Brooks-Harris

Approved 5-0

Action Item

Resolution 2019-20: 116 (Resolution tabled)

New Item (Walk -in) – Amendment to LaBella w/r/t Flower City School 54 Campus Development

Consent Agenda Items

By Board Member Tom Richards

Second by Member Rosiland Brooks-Harris

Adopted 5-0

Resolution 2019-20: 107

Bid Award DWT Mini-Bid Package #10 VoIP Equipment and Licenses (Phase 2a/c/d)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology (“DWT-2”) program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, the Program Manager received State Education Department approval of the designs for the DWT-2 projects on July 12, 2016; and

WHEREAS, the RJSCB's Program Manager working with the Technology Consultant, Millennium Strategies ("Millennium"), prepared the request for bid package for the DWT-2 project associated with the Phase 2a/c/d schools ("DWT-2 Mini-Bid Package #10");

WHEREAS, the Phase 2 Schools included in DWT-2 Mini-Bid Package #10 are School 10, School 54, School 2, School 4 and East High School; and

WHEREAS, the commodities procured as a part of the Phase 2 DWT Mini-Bid Package #10 was be bid off of a New York State Office of General Services contract ("State Contract"); and

WHEREAS, the category of items included in the DWT-2 Mini-Bid Package #10 is for VoIP Equipment and Licenses for Phase 2 Schools; and

WHEREAS, the RJSCB authorized the release of request for bids ("Request for Bids") to obtain bids from the Network Equipment firms using an open public bid process at its regular meeting on April 6, 2020 (Resolution 2019-20:103); and

WHEREAS, following RJSCB approval, the Program Manager advertised and released the bid documents DWT-2 Mini-Bid Package #10 on April 7, 2020; and

WHEREAS, the Program Manager and Millennium received bids on April 22, 2020 per the deadline stipulated in the Request for Bids, and those bids were subsequently opened and read aloud at the location stated in the Request for Bids (one bid was received after the deadline and therefore was not considered); and

WHEREAS, the RJSCB's Program Manager and Millennium have reviewed the bids, conducted de-scoping meetings and made assessments on the sufficiency firms, and concluded that the apparent low bidder is capable to perform the scope of work packages and is also a qualified and a responsible bidder; and

WHEREAS, at its May 7, 2020 meeting, the M/WBE Procurement and Services Committee considered the recommendation of the Program Manager and Millennium and following due deliberation, approved the firm as follows:

Schools	Product	Name of Firm	Aggregate Not to Exceed Amount for All Schools
School 4 School 2 School 54 School 10 East High School	VoIP Equipment and Licenses	Norcom Communication Solutions	\$58,379.31

THEREFORE, BE IT RESOLVED:

1. The RJSCB hereby approves the recommendation of the Program Manager and Millennium that the contract awards shall be made to the above-named firm, in the amount specified to provide the necessary Network Electronics; and
2. The RJSCB Chair is hereby authorized, to execute and deliver a Purchase Order to the firm named above, in substantially the form included in the Request for Bids with such changes as the Chair may approve (the Chair's signature thereon being conclusive evidence of such approval) on the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Rosiland Brooks-Harris

Adopted 5-0

Resolution 2019-20: 108

Change Orders #7-9 to Manning Squires Hennig (School 10 Phase 2c)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Dr. Walter Cooper Academy School No. 10 Project (“School 10”) is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. (“Manning Squires”) for the School 10 project in Phase 2c (Resolution 2018-19: 109); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2018-19: 109) dated February 11, 2019 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Manning Squires, along with LeChase Construction Services (the “Construction Manager”), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #7, includes the following items:

1. ASI 030 - Provide Expansion Joint Assemblies on the Roof, Exterior Masonry and Wall/Ceiling at the Building Connection	\$13,385.00
2. ASI 052 - Provide Revised Door Frames at Library and Miscellaneous Wall Type Revisions 2nd Floor Area A	\$4,484.00
3. ASI 060 R1 - Provide Wall/Ceiling Revisions for Janitors Closets that were requested by the RCSD. (1) was Added to the 2nd Floor	\$6,599.00

Area A and (1) was Added to the 2nd Floor Area B.	
4. ASI 072 - Provide Millwork & Wall Revisions in Classrooms including Cubbies, Wardrobe & Cabinets	\$(8,573.00)
5. ASI 078 R1 - Provide revisions to Maker Space Room 200 including a Cabinet Revision, Refrigerator and Wall Type M31 Revision.	\$3,633.00
6. Replace Existing Water Damage Plaster in Library above Prosineium.	\$3,237.00
7. ASI 082 - Provide EIFS at Elevator E-01	\$8,876.00
8. Renovate Existing Wood Floor in Maker Space Classroom 200. Work including adding Fasteners to Secure Loose Flooring.	\$385.00
9. ASI 085 - Provide a New Wall Partition for Fire Alarm Annunciator Panel that could not be Surface Mounted.	\$322.00
10. ASI 088 - Provide Revised Washer/Dryer Model to Accommodate Venting Requirements	\$317.00

The Total amount of Change Order #7 is **\$32,665.00**; and

WHEREAS, Change Order #8, includes the following item:

1. Provide Southwest Playground including Grading, Stone Subbase, Retaining Wall, Drainage, Playground Installation, Fencing, Mow Strip and Surface Tiles. Playground Equipment to be provided by RSMP.	\$264,283.00
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The Total amount of Change Order #8 is **\$264,283.00**; and

WHEREAS, Change Order #9, includes the following item:

1. Provide Northeast Playground including Grading, Stone Subbase, Drainage, Playground Installation, Fencing, Mow Strip and Surface Tiles. Playground Equipment to be provided by RSMP.	\$138,062.00
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The Total amount of Change Order #9 is **\$138,062.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Manning Squires' Contract should be amended to add and these scope items for a total net increase in the Contract Sum of **\$435,010.00**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Manning Squires Hennig, Inc.'s Contract between the Board and Contractor dated February 11, 2019 as set forth above are hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

Resolution 2019-20: 109

Change Order #3 to Michael A. Ferrauilo Plumbing & Heating Inc. Contract (School 10 Phase 2c)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Dr. Walter Cooper Academy School No. 10 Project ("School 10") is one of the projects included in Phase 2c of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the plumbing contractor contract to Michael A. Ferrauilo Plumbing & Heating Inc. ("MAF") for the School 10 project in Phase 2c (Resolution 2018-19: 109); and

WHEREAS, the RJSCB entered into a contract with MAF (Resolution 2018-19: 109) dated February 11, 2019 (the "Contract"), to perform the scope of services defined in the contract documents as the plumbing contractor's scope of work; and

WHEREAS, following the execution of the Contract, MAF, along with LeChase Construction Services (the "Construction Manager"), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #3, includes the following items:

1. ASI 60R1 - Provide two (20 Additional Mop sinks as requested by RCSD. One added on	\$15,776.00
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the 2nd floor of Area B and one added on the 1st floor of Area A	
2. ASI 028 - Provide Vent to Water Closet in Toilet Room 101B and Waste/Vent to Electric Water Cooler in Corridor C100 per response to RFI 57	\$4,628.00
3. RFI 82 - Provide sanitary piping and domestic hot/cold water to Classrooms 207 & 205 Sinks on the 2nd Floor. Piping was routed from the 2nd Floor to the 1st Floor above ceiling per Sketch ASI-CA-P1103-2	\$5,744.00
4. ASI 078R1 - Makerspace - Provide a Deep Sink and Solid Interceptor as requested by RCSD. This space was converted from a flex Room to a Makerspace	\$4,421.00
5. ASI-083 - Provide a Sink in the Library Work Room including Sanitary, Domestic Hot/Cold Water Piping and Venting. Sink to be installed in existing base cabinet.	\$3,576.00
6. Provide two (2) Battery Operated Sensor Lavatory Faucets in Boys Toilet Room 132. Metering Faucets that we originally scheduled in Boys Toilet Room 142 were credited.	\$1,213.00

The Total amount of Change Order #3 is **\$35,358.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Manning Squires' Contract should be amended to add and these scope items for a total net increase in the Contract Sum of **\$35,358.00**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

3. The proposed Change Order to Manning Squires Hennig, Inc.'s Contract between the Board and Contractor dated February 11, 2019 as set forth above is hereby approved; and
4. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

**Resolution 2019-20: 110
Change Orders #39 to Manning Squires Hennig Contract (John Walton Spencer School 16)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. (“MSH”) for the John Walton Spencer School 16 project in Phase 2a (Resolution 2017-18: 27); and

WHEREAS, the RJSCB entered into a contract with MSH (Resolution 2017-18: 27) dated August 21, 2017 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, MSH, along with Buffalo Construction Consultants, Inc. (the “Construction Manager”), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #39 includes the following item:

1. CCD 453 - Playfield	\$35,000.00
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The Total amount of Change Order #39 is **\$35,000.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that MSH’s Contract should be amended to add these scope items for a total increase in the Contract Sum of **\$35,000.00**; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its May 7, 2020, meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to MSH’s Contract between the Board and Contractor dated August 21, 2017 as set forth above is hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member Rosiland Brooks-Harris
Adopted 5-0

Resolution 2019-20:111
Change Orders #16-17 to Steve General Contractor Inc. Contract (Lincoln School 22 Phase 2c)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Steve General Contractor Inc. (“SGC”) for the Lincoln School No. 22 project (f/k/a as the Dag Hammarskjold School 6) in Phase 2c (Resolution 2017-18: 182); and

WHEREAS, the RJSCB entered into a contract with SGC (Resolution 2017-18:182) dated May 7, 2018 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, SGC, along with Buffalo Construction Consultants, Inc. (the “Construction Manager”), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #16 includes the following item:

2. CCD (PCO) 148b – Outdoor Learning Center Concrete	\$23,170.42
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The total amount of Change Order #16 is **\$61,513.67**; and

WHEREAS, Change Order #17 includes the following item:

1. CCD (PCO) 148c – Outdoor Learning Center Landscaping	\$20,574.71
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The total amount of Change Order #17 is **\$43,745.13**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB’s M/WBE and Services Procurement Committee (the “Committee”) that SGC’s Contract should be amended to add these scope items for a total increase in the Contract Sum of **\$43,745.13**; and

WHEREAS, the Committee considered and discussed the Program Manager’s recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to SGC’s Contract between the Board and Contractor dated May 7, 2018 as set forth above are hereby approved; and
2. The RJSCB’s Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB’s general counsel.

Second by Board Member Rosiland Brooks-Harris

Adopted 5-0

Resolution 2019-20:112

Change Order #17 to Manning Squires Hennig Contract (School 54 Phase 2d)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB” or “Board”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program (“RSMP”) was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the “Phase 2 Projects”), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the Flower City School No. 54 Project (“School 54”) is one of the projects included in Phase 2d of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general contractor contract to Manning Squires Hennig, Inc. (“Manning Squires”) for the School 54 project in Phase 2d (Resolution 2018-19: 155); and

WHEREAS, the RJSCB entered into a contract with Manning Squires (Resolution 2018-19: 155) dated April 8, 2019 (the “Contract”), to perform the scope of services defined in the contract documents as the general contractor’s scope of work; and

WHEREAS, following the execution of the Contract, Manning Squires, along with Buffalo Construction Consultants (the “Construction Manager”), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #17, includes the following items:

3. Playground landscaping and benches	\$15,640.00
4. Revise doors 121a&c - wrong door type specified for	\$(155.00)
5. mechanical area	
6. Boiler room exterior door	\$5,725.00
7. Additional fire extinguishers	\$1,531.00
8. Visual display boards	\$8,129.00

The Total amount of Change Order #17 is **\$30,870.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by this additional work; and

WHEREAS, the Program Manager recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Manning Squires' Contract should be amended to add and the scope items for a total net increase in the Contract Sum of **\$30,870.00**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 regular meeting and after due deliberation, it approved the request to amend the Contract.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to Manning Squires Contract between the Board and the Contractor dated April 8, 2019 as set forth above is hereby approved; and
2. The RJSCB's Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

Resolution 2019-20:113

Change Order #67 to Holdsworth Klimowski Construction Contract (East Campus – Phase 2b)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the East Campus Modernization Project ("East") is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the general construction contract to Holdsworth Klimowski Construction ("HKC") for the East project in Phase 2 (Resolution 2018-19: 51); and

WHEREAS, the RJSCB entered into a contract with HKC (Resolution 2018-19: 51) dated September 10, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the general construction contractor's scope of work; and

WHEREAS, following the execution of the Contract, HKC, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #67 includes the following item:

9. IB#145 – Collaboratorium Roofing Replacement	\$116,070.00
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The total amount of Change Order #67 is **\$116,070.00**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that HKC's Contract should be amended to add these scope items for an increase in the Contract Sum of **\$116,070.00**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to HKC's Contract between the Board and Contractor dated September 10, 2018 as set forth above is hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

Second by Board Member Rosiland Brooks-Harris
Adopted 5-0

Resolution 2019-20:114
Change Orders #56 - 59 to Hewitt Young Construction Contract (East Campus – Phase 2b)

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the East Campus Modernization Project ("East") is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the electrical contract to Hewitt Young Electric, LLC ("Hewitt") for the East project in Phase 2 (Resolution 2018-19: 51); and

WHEREAS, the RJSCB entered into a contract with Hewitt (Resolution 2018-19: 51) dated September 10, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the electrical contractor's scope of work; and

WHEREAS, following the execution of the Contract, Hewitt, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #56 includes the following item:

10. IB#109 – F-wing added electrical receptacles to 1st, 2nd and 3rd floors	\$28,725.54
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The total amount of Change Order #56 is **\$28,725.54**; and

WHEREAS, Change Order #57 includes the following items:

1. IB#115 - Dental Suite Added Items - Quad at Reception	\$750.21
2. IB#120 - F-308 Kiln Room Exhaust Fan	\$2,238.40
3. IB#121 - F-311&311A Receptacle Add	\$5,111.55
4. IB#130 - E-108 Wash/Dry Connect	\$841.02
5. IB#134 -Rm F-203 & F-209 Fume Hood	\$2,505.95
6. RFI#393 - Room F104A Panel Box	\$825.13
7. RFI#387 - A-100 Suite Speakers - Speakers-Telecor	\$2,216.97
8. RFI#419 - Condensate Pump MC-3	\$15,621.30
9. RFI#420 - Fan Motor RC-3	\$ 0
10. RFI#421 - MC-1 - Pool Filter Pump	\$ 0

The total amount of Change Order #57 is **\$30,110.53**; and

WHEREAS, Change Order #58 includes the following items:

RFI#418 - F-Wing Data Items	\$12,115.13
RFI#425 - Panel PP1C Breakers	\$1,061.49
RFI#423 - Reconnect to OSSB5	\$16,217.05
IB#149 - Addition of Existing Loads	\$2,143.39
IB#150 & RFI-426-Power Data Closet	\$1,227.61

The total amount of Change Order #58 is **\$32,764.67**; and

WHEREAS, Change Order #59 includes the following items:

#151 - Speaker Systems E-801.C1	\$3,401.89
#154 - F-Wing Raceway Change	\$4,832.69
#156 - P-2 and P-3 Protection	\$12,825.02
#105-B2 -Lighting Plan First Floor	\$4,567.16
#359-F-210A-Smoke Detector	\$684.91
IB#160 - Music Classroom PA Speaker	\$1,310.26

The total amount of Change Order #59 is **\$27,621.93**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that Hewitt's Contract should be amended to add the scope item for an increase in the Contract Sum of **\$119,222.67**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Orders to Hewitt's Contract between the Board and Contractor dated September 10, 2018 as set forth above are hereby approved; and
2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Orders to the Contract that are consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

**Resolution 2019-20:115
Change Order #9 to Thurston Dudek LLC Contract (East Campus – Phase 2b)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, the amended Act authorized up to 26 projects in Phase 2 of the RSMP including a District Wide Technology program which involves technology upgrades and infrastructure work at several of the possible projects; and

WHEREAS, for Phase 2 of the RSMP, the RJSCB intends to undertake 14 projects for the design, reconstruction, or rehabilitation of existing school buildings for their continued use by the District (collectively, the "Phase 2 Projects"), which have been further defined as Phase 2a, Phase 2b, Phase 2c and Phase 2d, plus a DWT project at each of the Phase 2 school buildings; and

WHEREAS, the East Campus Modernization Project ("East") is one of the projects included in Phase 2 of the RSMP as provided in the Phase 2 Master Plan; and

WHEREAS, the RJSCB approved the award of the plumbing contract to Thurston Dudek LLC Contract ("TDL") for the East project in Phase 2 (Resolution 2018-19: 51); and

WHEREAS, the RJSCB entered into a contract with TDL (Resolution 2018-19: 51) dated September 10, 2018 (the "Contract"), to perform the scope of services defined in the contract documents as the plumbing contractor's scope of work; and

WHEREAS, following the execution of the Contract, TDL, along with The Pike Company, Inc. (the Construction Manager), and the Program Manager, identified changes in the scope of work, and cost proposals were then obtained for these changes in scope items and provided to the Construction Manager and the Program Manager for review; and

WHEREAS, Change Order #9 includes the following items:

11. IB#014 - Elect Connect @ Mech Equip - Vacuum System	\$4,666.00
12. IB#114 - Room F-304 Sink Relocation	\$1,168.78
13. IB#116 - Hard Pipe Eye Wash Station	\$7,270.25
14. IB#115 - Dental Suite Added Items	\$2,969.57
15. IB#117 - Split Unit in B-Wing Data	\$1,030.36
16. IB#133 - F-111 Existing Equipment	\$607.97
17. RFI#396 - F - Existing Vacuum Lines	\$2,255.91
18. IB#152 - F-wing 2nd FL. Plumbing	\$6,784.51
19. RFI#362 - F - Existing Sink Demo	\$8,789.05

The total amount of Change Order #9 is **\$35,542.40**; and

WHEREAS, the Construction Manager and the Program Manager believe that the change order work is necessary, the pricing is appropriate and the Contract Time will not be increased by the foregoing changes; and

WHEREAS, the Program Manager thereafter recommended to the RJSCB's M/WBE and Services Procurement Committee (the "Committee") that TDL's Contract should be amended to add these scope items for an increase in the Contract Sum of **\$35,542.40**; and

WHEREAS, the Committee considered and discussed the Program Manager's recommendation at its May 7, 2020 meeting and after due deliberation, it approved the request to amend the Contract as set forth herein.

THEREFORE, BE IT RESOLVED:

1. The proposed Change Order to TDL's Contract between the Board and Contractor dated September 10, 2018 as set forth above is hereby approved; and

2. The RJSCB Chair is hereby authorized, in the name and on behalf of the RJSCB, to execute the Change Order to the Contract that is consistent with this approval and in an acceptable form to the Chair upon the advice of the Program Manager and the RJSCB's general counsel.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

**Resolution 2019-20:117
Pay Requisition Summary Acceptance (April 2020)**

By Board Member Thomas Richards

WHEREAS, the Rochester School Facilities Modernization Program Act ("School Modernization Act") established the Rochester Joint Schools Construction Board ("RJSCB" or "Board"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the School Modernization Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB developed a pay requisition approval procedure with input from its Counsel, the M/WBE and Services Procurement Committee, members of the accounting department of Rochester City School District, and the RJSCB's independent auditing firm; and

WHEREAS, the RJSCB, at its regular monthly meeting on September 12, 2011, adopted the pay requisition approval procedure (Resolution 2011-12: 23) ("Pay Requisition Approval Procedure"); and

WHEREAS, the RJSCB, at its regular monthly meeting on September 10, 2012, revised the Pay Requisition Approval Procedure (Resolution 2012-13: 37) to include the Trustee as paying agent for construction related payments; and

WHEREAS, the RJSCB, at its regular monthly meeting on April 7, 2014, revised the Pay Requisition Approval Procedure (Resolution 2013-14: 257) to include discussion of the Pay Requisition Summary by the Finance Committee and certain verification activities by the Program Manager following each monthly Board meeting; and

WHEREAS, the RJSCB, at its regularly monthly meeting on January 17, 2017, revised the Pay Requisition Approval Procedure (Resolution 2016-17: 118) to add certain additional internal controls to assist the RJSCB by clarifying duties in absence of an Executive Director and by providing additional internal controls; and

WHEREAS, the COMIDA issued bond proceeds for the Rochester Schools Modernization Program ("RSMP") Phase 1a projects were deposited in the Trustee's account on June 20, 2012; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1b projects were deposited in the Trustee's account on June 6, 2013; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 1c projects were deposited in the Trustee's account on February 4, 2015; and

WHEREAS, Excel Aid funding associated with the RSMP is currently in the final stages of review and certification by the Dormitory Authority of the State of New York (“DASNY”); and

WHEREAS, the intended purpose of the Excel Aid funding is to partially pay for costs associated with the design and/or construction of certain Phase 1a projects; and

WHEREAS, due to the late timing of the DASNY certification process for the Excel Aid, if necessary, the District has decided to establish and fund a special account for the RSMP ahead of the completion of the DASNY certification process to pay for certain invoices associated with the Phase 1a projects; and

WHEREAS, the District will be reimbursed for any payments made after the DASNY certification process has been completed and the Excel Aid funds are released; and

WHEREAS, in order to avoid a year delay in the start of Phase 2 construction at East High School, Monroe High School, and School 15 (the “Early Start Projects”), the District has advanced funds to the RSMP for Phase 2; and

WHEREAS, it is understood by the District, the City, and the RJSCB that the funds advanced by the District would be reimbursed by the City as soon as possible through a Bond Anticipation Note (“BAN”) against the City’s debt limit; and

WHEREAS, the District’s counsel prepared a Board of Education (“BOE”) resolution to authorize the advance of the funds based on the full faith and credit of the City (BOE Resolution 2014-15: 627); and

WHEREAS, a future BAN provided by the City would reimburse the funds advanced by the District for the design work associated with the Early Start Projects, as well as provide the interim financing necessary to begin other Phase 2 project designs and to engage other professional service firms to begin Phase 2 planning and coordination work; and

WHEREAS, the closing for the City BAN took place on August 9, 2016 for the amount of \$32,000,000; and

WHEREAS, the District, the City and the RJSCB have executed a memorandum that sets forth the understanding that the District will advance funds to the RSMP for the payment of the expenses for the Early Start Projects and that the City will reimburse the District for these amounts through the BAN proceeds; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2a projects were deposited in the Trustee’s account on August 2, 2017; and

WHEREAS, the City was reimbursed for its BAN from the Phase 2 bond proceeds on or about August 2, 2017; and

WHEREAS, the COMIDA issued bond proceeds for the RSMP Phase 2 projects were deposited in the Trustee’s account on August 1, 2018; and

WHEREAS, the Program Manager, Program Coordinator and RJSCB Chair have reviewed the individual pay applications from each of the consultants, contractors and suppliers for accuracy and completeness; and

WHEREAS, the Program Manager forwarded the Phase 2 monthly Pay Requisition Summary (attached to this Resolution) totaling \$6,543,824.55, including all invoices to be paid by the Trustee using bond proceeds and those invoices to be paid by the District using other funding, to the RJSCB Chair with copy to the full Board on May 4, 2020; and

WHEREAS, the RJSCB Chair approved the Phase 2 monthly Pay Requisition Summary on or about April 10, 2020; and

WHEREAS, the RJSCB’s Phase 2 Program Managers reviewed the Phase 2 monthly Pay Requisition Summary with the RJSCB’s Finance Committee at its meeting on May 7, 2020.

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby accepts Phase 2 monthly Pay Requisition Summary for the month of April 2020 in the amount stated above and as shown in the Summary sheets attached to this Resolution.

**Second by Board Member Rosiland Brooks-Harris
Adopted 5-0**

COMMUNICATIONS

The Compliance Report from Anchin was included in the Members packets and was reviewed by ICO Brian Sanvidge.

Phase 1:

- 100.00% submissions for the October 2019 reporting period.
- 98.88% of all data requested has been received and approved (April 2011 through October 2019).
- Overall Workforce (EEO) Participation: Minority @ 22.87% (goal is 20%) and Women @ 7.22% (goal is 6.9%).
- Overall Business Participation: Minority @ 15.67% (goal is 15%), Women @ 7.73% (goal is 5%), Small @ 3.80% (goal is 5%) and Disadvantaged @ 2.32% (goal is 2%).
- Rochester Residents: No active Rochester residents for the October 2019 reporting period (or 0%). The historical average Rochester Resident workforce (construction) from inception (April 2011 through October 2019) is 27.19%.

Phase 2:

- 98.37% submissions for the March 2020 reporting period.
- 94.26% of all data requested has been received and approved (January 2016 through March 2020).
- Overall Workforce (EEO) Participation: Minority @ 26.33% (goal is 22%) and Women @ 6.36% (goal is 8%).
- Overall Workforce (EEO) Participation: Minority Males @ 22.90% and All Women @ 9.79% *.
- Overall Business Participation: Minority @ 22.74% (goal is 17%), Women @ 11.31% (goal is 10%), Small @ 3.25% (goal is 3%) and Disadvantaged @ 2.49% (goal is 3%).
- Rochester Residents: 117 of the 387 workers for the February 2020 reporting period (or 30.23%).

** - This breakdown will now be included in the ICO report going forward*

The Phase 2 Monthly Report was included in the Members packets and was reviewed by Deputy Program Director Roland A. Coleman II.

RSMP PHASE III STATUS

LEGISLATION & STRATEGIC PLANNING:

- o No new information regarding Assembly Bill A-7976A. The Bill was amended and recommitted to the State Legislature's Education Committee on 15 April 2020 for \$550M.

RSMP PHASE II UPDATE

GENERAL:

- As part of the RSMP's risk management and mitigation efforts, the RJSCB Coordinator had requested that Travelers Insurance Company provide a one (1) hour Virtual Lunch & Learn session on Construction Site Protection. Savin's Rick Stoffel worked closely with the RJSCB's Insurance Companies (Lawley and Travelers) to successfully deliver the Virtual Lunch & Learn this past Wednesday 13 May 2020. The session focused on identifying best practices to help prevent fires on construction sites, helping create effective controls to reduce potential for water damage, and providing guidance on how to maintain overall site safety and security. The webinar was attended by representatives of RJSCB, RCSD, Program Manager, some of the RSMP Construction Managers, Architects and Engineers.
- The draft RJSCB Annual report for fiscal year 2019-20 was re-issued to RJSCB for review and comments on 8 May 2020. RJSCB Comments and edits expected by 15 May 2020. The RJSCB is expected to approve the report for distribution at the 8 June 2020 Board meeting.
- Phase II expenditure reports being updated on a regular basis to confirm cash flow needs for paying outstanding invoices and requisitions.
- The Preliminary Official Statement (POS) has been issued, signed off by all program participants and stakeholders, printed, posted, and distributed on MuniOS.com on 14 May 2020 for maximum exposure and transparency of the Rochester Schools COMIDA Series 2020 deal. Preliminary rating reports received from 2 rating agencies, sent directly to the Municipal Advisor and the Bond Underwriter. Tax Due Diligence conference occurred on 11 May 2020.
- Final Bond ratings and pricing are expected 19 May 2020 with closing scheduled for 28 May 2020.
- Phase II fund balances confirmed by the RCSD Accounting Department for the Chase Capital Account. The Trustee also confirmed the Project Fund balance and Capitalized Interest Accounts (US Bank).
 - Developing a preliminary plan for shutting down the Program next year (2021) in case Phase III does not happen in this current legislative session.
 - Working with RCSD on collecting outstanding Community School Grant reimbursement for East Upper and Lower School and SSBA reimbursements for Schools 4 and 10.
 - Working with SED and RCSD on updated cost allowances for Schools 4, 10 and 54. Assignments of the interest rates by SED are still not based on the District blended borrowing interest rate filed via the SA-132s and SA-135s during the year in which the Commissioner's Approval Dates (CADs) occur.
 - City Council provided authorization to the Real Estate and Law Departments to complete residential properties acquisitions for expanding the School 54 site. The 2 properties that are priorities for expanding the bus loop and installing the new playground are: 12 Chace and 56 Aab Streets (12 Chace being critical for getting the new playground installed by September 2020). The City's Real Estate Department completed negotiations for the acquisition of 2 Chace Street. Negotiation with the owner of 295 Sherman Street is still ongoing. The abandonment of Chace Street can still proceed, as there will be no properties with required ingress/egress via Chace Street.
 - Acquisition of 12 Chace Street, as part of the overall property acquisition program to expand the Flower City School 54 site, is needed by June 1st in order for the school to have the

playground equipment and its weather dependent resilient safety surfacing installed for the beginning of School in September 2020.

- The School 54 project is scheduled to be substantially complete in mid-July 2020. The play equipment was released last April and scheduled to arrive on site between end of June and the first week of July 2020. The site contractor was able to reserve a slot in mid-August for installation of the resilient safety surfacing prior to the winter season. If this slot is lost, students will be without a playground for the entire 2020 school year.
- Underground Electric work for the play area started but had to be stopped. Light pole bases and the electric manhole that will serve the new play area are ready for installation but cannot commence.
- Once the signed agreements have been executed by the property owners, RSMP and the City's Real Estate Department will coordinate relocation of tenants with assistance from RK Hite. The City's Neighborhood Development Commission will demolish the acquired properties on behalf of the RJSCB. The RJSCB will reimburse the City for all acquisition and demolition costs.
- The SEQR review for School 54 was updated using an inventory and narrative of the existing utilities along Chace Street and other potential impacts that could be associated with the School 54 land acquisition and street abandonment.
- The RJSCB SEQR Consultant and the School 54 Architect of Record will assist the RSMP in coordinating the abandonment of Chace Street.
- Property acquisitions around School 4 will be addressed later in the Program.

JAMES MONROE HIGH SCHOOL 2a/2b:

- No new information regarding the Plumbing Contractor's frivolous claim.
- The Monroe Cafeteria Public Art installation is complete. The dedication plaque design has been ordered. Final location of the dedication plaque will be determined by RCSD Officials.

VIRGIL I. GRISSOM SCHOOL NO. 7:

- No RSMP activity. Project will be 100% closed.

EAST UPPER AND LOWER SCHOOLS:

- COVID-19 Protocols: RJSCB has considered this project "essential" per NYS ESD guidelines.
 - Everyone visiting the site is required to fill out CM's Questionnaire DAILY.
- Current activities are the following:
 - Collaboratorium Roof - The RJSCB Chair provided specific instructions to move forward with the roof project via Change Order (CO) to stop ongoing damages to interior finishes. Change Order approved at the last RJSCB board meeting held on 11 May 2020. The Collaboratorium roof is now under construction.
 - Punchlist- Contractors completed 95% of the punchlist during the school shutdown. The RSMP, Cannon and CM are reviewing not in contract (NIC) work identified by the primes. Phase 1 punch list is complete, walkthrough with RCSD, Cannon Design and the RSMP will follow.
 - Walkthrough of East High School 10 March 2020 - RSMP requested rough order of magnitude (ROM) estimate from the Construction Manager for additional scope items discussed during the site visit. Order of magnitude estimate received on Monday 30

March 2020. ROM document provided to Mike Schmidt for review and approval by the RJSCB Leadership.

- Dental Suite –Department of Health (DOH) inspection completed 10 March 2020. Email sent to Eastman dental to check status on approval to use the completed space. Due to the COVID-19 pandemic, the DOH indicated that final approval will not be complete until staff returns to the office and school is back in session. DOH approval still pending as of 13 May 2020.

Signage – SWBR provided the East Signage draft design package on 10 Feb 2020 with an order of magnitude estimate. Meeting held with the RCSD and EPO on 25 Mar 2020, an additional meeting was held with the EPO for comments. Meeting held with the EPO and SWBR Architects on 17 April 2020. EPO to provide priorities for most important signs based on this meeting. Meeting held with SWBR on 08 May 2020 to review the proposed custom signage budget.

JOHN WALTON SPENCER SCHOOL NO. 16:

- Bid documents issued on 06 May 2020 for installing equipment to air condition the Gymnasium, Cafeteria, and Served areas, provide Crawl Space foundation drainage, enhance the Playfield, and add a new Crosswalk with signage on Post Avenue. Project design documents delivered to SED for review on 20 April 2020.
- Pre-Bid walk-through of School 16 conducted on 12 May 2020.
- Bid opening to be held at 70 Carlson Road on 20 May 2020.
- Bid award planned for review at June Board Meeting, pending SED approval.

THE CHILDREN'S SCHOOL OF ROCHESTER SCHOOL NO. 15:

- MC still needs to install required kiln hood under warranty, per contract documents and manufacturer recommendations. The MC's Subcontractor lost the replacement hood that was delivered to their shop and is placing a new order.

SCHOOL WITHOUT WALLS COMMENCEMENT ACADEMY:

- No activity. Project closed out 100%.

DR. FREDDIE THOMAS LEARNING CENTER:

- Project closed out 100%.
- Final Cost Report sent to NYSED after review by RCSD Accounting Department in October 2019.

EDISON TECHNOLOGY CAMPUS:

- Site work continues ahead of schedule. Underground Storm Drain installations continue.
- Existing and new chiller piping flush and cleaning completed, and system charged. Chiller start up and commissioning awaits Existing to Remain (ETR) distribution pump replacement and installation of delayed electrical components, (see below).
- Main breaker delivery, (serving chillers) was delayed five weeks due to COVID-19. Missing components arrived onsite 11 May 2020, overall schedule was not impacted.
- Window replacement on the first floor is delayed due to precast sill procurement issues. Sill material receipt anticipated 06 July 2020.
- Owner requested scope will be limited to essential work items due to budget constraints.

CLARA BARTON SCHOOL NO. 2:

- Previously approved Change Order work is nearing completion. Open items include Existing Playground equipment refurbishment, additional exterior security cameras, and 'Lock Box' hardware modifications.
- Punch list corrections are nearly complete with a notable exception concerning the exterior Insulated Metal Panel installation at the E-Wing addition. Replacement material delivery anticipated in late July. Corrective work will complete prior to the Fall 2020 re-occupancy.
- Move management seminar conducted with building staff 07 May 2020
- Exterior punch list work has resumed but awaits favorable weather conditions for topsoil and seeding. Completion is weather dependent.
- Makerspace corridor door hinge safety concern awaits inspection and resolution by the Architect of Record.

GEORGE MATHER FORBES SCHOOL NO. 4:

- Weather related change order work started on the roof parapet and will be complete before the end of May 2020 weather permitting and availability of manpower.
- General trades contractor's work moving slowly and being monitored.
- Site grass restoration work has begun but stopped for adding work to enhance the streetscape at the main entrance to the School (painting of existing flagpole, sidewalks, fencing and shrubs). Walkthrough being scheduled with RJSCB Chair and the Program Coordinator to confirm the additional scope of work.
- MOU between RCSD and RJSCB for partial occupancy of School 4 is with RCSD for signature.
- Playground and front entrance work are pending Board recommendation and direction. Work shall be completed in summer 2020 if additional funding is secured.
- Furniture move shall begin 18 May 2020 and be completed by 22 May 2020
- Punchlist items are pending materials delivery. Manufacturer shutdown due to COVID-19 in other states. Temporary options are being considered.

ABRAHAM LINCOLN SCHOOL NO. 22:

- Exterior Punch-list will be complete Summer 2020.
- Change orders prepared for the Courtyard, monument and fire extinguisher relocation (due to modifications of the artwork). Five (5) change orders generated: 1st CO is pending signature by Board the Chairman; the 2nd and 3rd have been approved by the Board; the 4th and 5th will be submitted for approval at the June Board Meeting. Contractor is ready to start as soon as the 1st CO is fully executed.
- The Architect is submitting a proposal for the design of the sign lighting on Hudson Ave and the additional change order work planned.

DR. WALTER COOPER ACADEMY SCHOOL NO. 10:

- Due to the COVID-19 crisis the new substantial Completion date is scheduled for 31 July 2020.
- Potential materials delay due to COVID-19 crisis being monitored very closely to minimize schedule impact.
- Playground Proposal submitted by Manning Squires Hennig (MSH) & change order approved by the RJSCB at the board meeting held on 11 May 2020.

- Current material delays due to COVID 19: Exterior FRP doors (Special-Lite) and Fire Rated Assemblies (Total Glass Products). Special-Lite Factory was closed due to COVID-19 but has re-opened with reduced workforce. TGP material is due to ship 26 May 2020. This item is still on schedule to be delivered by 26 May 2020.
- Exterior Building: Starting the Installations of railings Lighting/Camera/FA Fixtures.
- Addition (Area A): Lower Level- starting the painting and finishes the week of 18 May 2020.
 - 1st Floor: Starting the installation of Railings & Bent Plate
 - Kitchen/Cafeteria: Starting Installation ceramic wall tile
- MAF (HVAC)- Area A - Ductwork in Gymnasium being installed, Penthouse Punch List ongoing
- Banners: SEI to develop design for each banner.
- Site Work.
 - Sidewalk installation at Congress continues
 - Retaining Wall Foundations at Southwest Playground in progress
 - Storm sewer at Northeast Playground in progress

THE FLOWER CITY SCHOOL NO. 54:

- Construction continues per the revised schedule (July 2020 Substantial completion). The custom casework/millwork subcontractor is behind schedule, but early start of the flooring subcontractor, and advancing other trades, will make up the lost time.
- Some trades are claiming delay impacts due COVID-19, but the project team does not see such impact. The project will be done on time (except for the playground)
- Early moves in mid-July 2020 include the Library and Main Office. The Balance of FF&E and content deliveries are on schedule for a 03 Aug 2020 start. Staff contents will be packed and organized in the center of the rooms at Franklin by 01 June 2020. Move activities coordinated with RCSD Facilities Group to allow scheduled improvements to occur prior to contents moving back to School 54. Staff move seminar held 07 May 2020.
- Playground completion could run into October 2020 depending on acquisition and demolition schedule of 12 Chace and 56 Aab Streets. Temporary measures may be required to allow building re-occupancy prior to the completion of added scope at the NW corner of the site, (related to property acquisition).
- Property acquisition is moving forward. Architect (LaBella) proposal for additional design service was tabled 11 May 2020 at the monthly RJSCB meeting. LaBella has revised the proposal to address noted concerns. RJSCB special session is necessary to mitigate design delays.
- Buffalo Construction Consultants submitted a proposal to provide CM services associated with the revised site design and additional scope to expand the school campus through 31 Oct 2020. The proposal is currently under review by RSMP.

DISTRICT WIDE TECHNOLOGY:

- VoIP Handset and License mini-bid for schools 2, 4, 10, 54, and East awarded on 11 May 2020. This is the last planned District Wide Technology mini-bid for Phase 2.
- Network Electronics equipment ordered for East Campus.
- An additional video monitor was identified by Millennium to be installed in room 124B at School 2 for the convenience of those using the space. Power and data exist. Monitor is left over from another elementary school project. The only new cost is to hang the monitor.
- Full-perimeter coverage cameras ready for installation at School 2.

- Fiber cable termination in Schools 10 and 54 planned for end of May 2020 when data closets become available for installation.
- WAP delivery for School 54 planned for mid-May 2020.

DISTRICT STANDARDS UPDATE:

- Updating Design Standards in anticipation of Phase III. Lessons-learned session(s) planned.

BUSINESS OPPORTUNITIES PROGRAM (BOP):

- Twenty (21) companies are participating in Cycle 8 of the Instructional Series via Zoom which is underway in Module 5. Evaluation Surveys are being administered after each session.
 - 4/29- Session 5.6: Social Media Marketing- Phu Concepts
 - 5/4- Session 5.7: Human Resources- Labella
 - 5/6- Session 5.8: Hiring Employees- Anchin
 - 5/11- Session 5.9: Bookkeeping/Accounting- Anchin
 - 5/13- Session 5.10: Legal, Part 1- Bond Schoeneck & King
- BOP assisted Manning Squires Hennig in finding a replacement EBE Final Cleaning subcontractor for School 54. They have narrowed their finalists to Flower City Monitoring (M/W/D/SBE) or Mr. & Mrs. Clean (M/SBE) who are both I.S. graduates.
- BOP received progress photos from School 10 and gave a ZOOM update presentation to the Southwest Common Council on 20 April 2020 and another presentation of Schools 2, 4 and 10 to the NW Quadrant Neighborhood Association on 13 May 2020.
- Outreach is being made to EBE contractors who could have relevant potential roles on the School 16 project currently out to bid.
- BOP continues to work on a re-design of the RSMP website, with a re-launch scheduled in the Summer of 2020.

FFE/MOVE MANAGEMENT:

- Vargas Associates has initiated an accelerated packing schedule for Schools 4 (at Freddie Thomas Center), School 54 (at Franklin Campus) and School 2 and 10 (at Marshall Campus). All packing will be complete and School 4 boxes will be moved from FTLC to their new home no later than 1 June 2020, except for the Library inventories which will be moved by Friday June 5.
- BOP met with the RCSD COO & Facilities representatives on 5 May 2020 at 68 Nassau Street Warehouse to identify RCSD inventory designated for auction, to be moved to School 57, and purged as scrap to help clear the current 3,000 sf of space that they are occupying in the RSMP warehouse space. The process should be completed by early July.

The M/WBE and Services Procurement Committee Report for May 7, 2020 was included in the Members Packets.

Report: Amendments Authorized by Chair

RJSCB Coordinator Allen Williams & Program Director Pépin Accilien stated that the amount authorized by the Chair this month is for 2 Purchase Orders totaling \$28,618.00, included in the Committee Packet, and outlined below for this month:

Amendments Authorized by Chair for May 2020 Meeting			
Project	Firm	Amendment No.	Amount
SPENCER SCHOOL 16	ERDMAN ANTHONY	18-CX-P2-003	\$ 15,500.00
SPENCER SCHOOL 16	SWBR	19-SWBR16-005	\$ 13,118.00
	TOTAL	2	\$ 28,618.00

Report: Change Orders Authorized by Chair

RJSCB Coordinator Allen Williams & Program Director P pin Accilien stated that the amount authorized by the Chair this month is for 14 Change Orders totaling \$207,375.08, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair for May 2020 Mtg			
PROJECT	CONTRACTOR	C/O #	AMOUNT
BARTON 2	EC - CONCORD ELECTRIC	56	\$ 5,794.00
COOPER 10	GC - MANNING SQUIRES HENNIG	6	\$ 34,209.00
	EC - CONCORD ELECTRIC	4	\$ 10,611.00
SPENCER 16	GC - MANNING SQUIRES HENNIG	40	\$ 1,746.00
LINCOLN 22	GC - STEVE GENERAL CONTRACTOR	15	\$ 28,633.31
FLOWER CITY 54	GC - MANNING SQUIRES HENNIG	16	\$ 22,011.00
	PC - THURSTON DUDEK	1	(\$1,118.36)
EAST	GC - HOLDSWORTH KLIMOWSKI	65	\$ 1,877.00
	GC - HOLDSWORTH KLIMOWSKI	66	\$ 32,935.00
	MC - JOHN W. DANFORTH	24	\$ 15,841.23
	EC - HEWITT YOUNG ELECTRIC	60	\$ 28,458.08
	PC - THURSTON DUDEK	10	\$ 5,023.82
EDISON	GC - STEVE GENERAL CONTRACTOR	3	\$ 8,960.00
	GC - STEVE GENERAL CONTRACTOR	4	\$ 12,394.00
	TOTAL	14	\$ 207,375.08

Report: Purchase Orders Authorized by Chair

RJSCB Coordinator Allen Williams & Program Director P pin Accilien stated that the amount authorized by the Chair this month is for 1 Purchase Order totaling \$500.00, included in the Committee Packet, and outlined below for this month:

Purchase Orders Authorized by Chair for May 2020 Mtg.				
Project	Contractor	PRODUCT/SERVICE	PO #	Amount
School 10	Crown Castle	Fiber Installation	DWT-FIBER-SCH10-10	\$ 500.00
	TOTAL		1	\$ 500.00

Adjournment

Adjourned at 5:25 pm.

Motion by Member Rosiland Brooks-Harris

Second by Member Jesse Dudley

Approved 6-0

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Rosiland Brooks-Harris

Second by Vice Chair Mike Schmidt

Approved 6-0 at 5:26 p.m.

The Committee came out of Executive session at 6:48 pm .

Motion by Member Rosiland Brooks-Harris

Second by Vice Chair Mike Schmidt

Approved 6-0